

Date: Sunday 31st August 2015

Venue: RAILWAY STATION Meeting opened at 7.30PM

Present:

Geoff Park, Julie Patey, Phillip McDonald, Andrew Skeoch, Sarah Koschak, Claire Collie, Philip Mitchel Graham, Saide Gray.

Apologies:

Review of OPENING:

1. We discussed the attendance (250 people) and success of the day.
We made nearly \$1,000 with Friends memberships, raffle, selling cards
Action: Sarah gave a report on monies
2. Parking: All went smoothly and worked well
Action: Andrew reviewed
3. Food and catering generally.
All the food was enjoyed commented that it was "lovely" and the tea coffee and wine was successful.
Action: Julie to ask Ron and Duncan to send invoices for the wine
4. Future catering.
We should be sourcing local food providers CWA, Primary School, Pre School, Dig café, and find a local catering company if there is one.
5. Any notices going out in the future mention gold coin donation.
6. Following up with public relations.
 - Claire writing a follow up story for Midland Express and Tarrengower Times.
 - Discussed anyone who wants to talk on Maine FM.Action: Saide and Phillip said they would.
7. The music was very successful
8. Reported the children were attracted to run on the Rail Line. Hard to avoid.
9. Next thing to set up signage.
 - In meantime use ARTSHUB signs
 - Security lights to install
10. Geoff minuted that we need to make a list of things we have to buy to operate the venue. Seconded: Claire
11. We need to decide on a schedule for renting out rooms at casual rates
e.g. \$15.00 per evening \$100 per day Do we ask for a bond? How much?

Meeting closed 9.30pm